


CITY OF LOS ANGELES
INTER-DEPARTMENTAL CORRESPONDENCE

Date: July 22, 2020

To: Nury Martinez, Council President
City Council

Paul Krekorian, Chair
Budget and Finance Committee

From: 
Richard H. Llewellyn, Jr., City Administrative Officer
Office of the City Administrative Officer

Subject: **COVID-19 EMERGENCY RESPONSE ACCOUNT – GENERAL CITY PURPOSES FUND STATUS REPORT – WEEK ENDING FRIDAY, JULY 17, 2020**

On March 17, 2020, Council adopted a Motion (C.F. 20-0147-S46) to transfer \$20.0 million from the Reserve Fund to the General City Purposes Fund under a new account entitled “COVID-19 Emergency Response” in order to provide City Departments additional resources to address and respond to the COVID-19 pandemic. In accordance with the Motion, the City Administrative Officer is authorized to spend these requested funds at the direction of the Mayor and provide reports to the City Council on expenses incurred and purposes for which the funds were authorized.

On April 7, 2020, in order to continue citywide efforts to address COVID-19, an additional appropriation of \$50.0 million was provided from the Building and Safety Building Permit Enterprise Fund to the COVID-19 Emergency Response account, increasing the overall appropriation to \$70.0 million. The transfer was effectuated under Mayoral authority in accordance with Los Angeles City Charter Section 231(i) and Los Angeles Administrative Code Sections 8.29 and 8.30, and subsequently approved by Council on April 29, 2020 (C.F. 20-0501).

On April 30, 2020, an additional \$75.0 million was transferred to the COVID-19 Emergency Response account from the Building and Safety Building Permit Enterprise Fund to fund ongoing COVID-19 response needs, thereby increasing the total appropriation to \$145.0 million. The transfer was effectuated under Mayoral authority and subsequently approved by Council on May 5, 2020 (C.F. 20-0530). In accordance with Council action, \$25.0 million of the \$75.0 million transfer will be dedicated to enhancements to the Senior Meals Delivery Program.

On July 17, 2020, the Board of Public Works approved a transfer of \$75.0 million from the Public Works Trust Fund to the COVID-19 Emergency Response account, as authorized by the Mayor, to meet the City’s ongoing COVID-19 expenditures. Upon transfer of these funds, funding allocated to this account will total \$220.0 million (C.F. 20-0147-S53).

The table below provides a summary of authorized funding from the COVID-19 Emergency Response account for the week ending July 17, 2020. This status report includes changes to the breakdown of approved expenditures according to category. Approved transfers for expenditures are categorized under either General Citywide Response or the Senior Meals Program. Funding requests for Senior Meals are funded by the \$25.0 million allocation in accordance with Council direction, while all other requests will be funded by the remaining funds. The transfer of \$75.0 million from the Public Works Trust Fund is currently pending.

Requesting Department	Purpose	Approval Date	Amount
General Citywide Response			
Fire	Portable restrooms and hand-washing stations at testing sites	7/15/20	\$ 62,373
	PPE and disinfectant supplies	7/15/20	\$ 59,815
General Services	Testing kits for the week of July 13	7/13/20	\$ 561,000
Mayor's Office	PPE (Crisis Response Team and Census outreach workers)	7/15/20	\$ 275
	PPE (Business Ambassador Program)	7/16/20	\$ 275
Total Approved (Week Ending July 17, 2020)			\$ 683,738
Previous Transfers (March 31 – July 10, 2020)			\$ 129,993,981
Total Funding Approved			\$ 130,677,719
Total Account Funding			\$ 145,000,000
Less: Senior Meals Delivery Program Remaining Allocation			\$ (13,194,341)
Less: Total Funding Approved			\$ (130,677,719)
Remaining Balance			\$ \$1,127,940

Should you require any additional information, please contact Samantha Jew at (213) 473-7581 or samantha.jew@lacity.org.

cc: The City Council
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